

ATTACHMENT A - HRS RELEASE MATRIX

	PROPOSED RULE									FINAL RULE			
	Pre- Decisional Pre-OC Score	Pre-Decisional						Pre- Decisional			Draft Support Docum'ts Draft Final HRS pkg.	Admin. signs Final Rule	Final Rule in FR
		OC<25.00	OC>25.00 not yet QA'd	QA'd< 28.50	Insuffc't. Data for QA	QA'd>28.50	Admin. signs Prop. Rule	Prop.Rule in FR	Comt. Pd.				
Prelim'y Assesm't													
- Draft	Release(1,2)												→
- Final	Release (2)												→
Site Inspt													
- Draft	Release(1,2)												→
- Final	Release (2)												→
Narrative Summary	Release (2)												→
Prop. Rule HRS pkg.	NO			(3)	(4)	(5)	(6)	(7)	(8)		N/A	N/A	N/A
-Sc sheets	RELEASE	RELEASE	NO RELEASE	NO RLSE	RELEASE	RELEASE	RELEASE	RELEASE	RLSE.		"	"	"
-Doc red.	"	"	"	"	"	"	"	"	"		"	"	"
-Bkgd doc	"	"	"	"	"	"	"	"	"		"	"	"
Final Rule HRS pkg.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO RELEASE		RELEASE	RELEASE
-Sc sheets	"	"	"	"	"	"	"	"	"		"	"	"
-Doc red	"	"	"	"	"	"	"	"	"		"	"	"
-Resp to comments	"	"	"	"	"	"	"	"	"		"	"	"

NOTES (See Attachment B for more detail)

- (1) Indicate that document is draft and subject to change.
- (2) Remove FOIA exemption (7) materials before release.
- (3) Release QA'd HRS Package after Proposed Rule is published.
- (4) OC'd HRS package may be released after Proposed Rule is published only if Region/State is not addressing QA issue.
- (5) Not released until final Agency decision is made (i.e., Proposed Rule).
- (6) Proposed Rule HRS package available via FOIA request only.
- (7) Proposed Rule HRS package available from the public docket.
- (8) Proposed Rule HRS package and comments available from the public docket.

189116



**BOOKMARK**

## ATTACHMENT B

### CATEGORY DESCRIPTION AND RECOMMENDED RELEASE DECISIONS

**Pre-QC Score** - Sites which have been scored by either the State or FIT but have not been QC'd by the Region.

This is considered pre-decisional on the part of EPA, HRS documents should not be released until after EPA has made a decision on the site (i.e., QC'd HRS <25.00, QA'd HRS <28.50, or proposed in Federal Register).

**QC'd <25.00** - Sites which the Region has QC'd less than 25.00

This is considered an EPA decision, QC'd HRS documents and the State/FIT HRS documents may be released at any time after the decision is made.

**QC'd >25.00 but not QA'd** - Sites which the Region has QC'd, but HQ has not QA'd.

These HRS documents are pre-decisional and should not be released until after EPA has made a decision on the site (ie., QA <28.50 or proposed in Federal Register).

**QA'd <28.50** - Sites which HQ QA'd less than 28.50.

These QA'd HRS documents are pre-decisional until the proposed rule is published, after which time the QA'd, QC'd, and State/FIT HRS documents may be released.

**Insufficient Data for QA** - Sites for which scores cannot be confirmed because of insufficient data. Requires package to be returned to the Region.

This is pre-decisional until the proposed rule is published, after which time the State/FIT HRS documents and QC'd HRS documents may be released. The documents would not be released if the Region is planning to obtain, or is in the process of obtaining, the additional information, and plans to resubmit for QA. Planning could include issuance of a TDD, or an agreement with the State to perform necessary activities.

QA'd>28.50 - Sites which HQ QA'd greater than or equal to 28.50.

This is pre-decisional until the proposed rule is published after which time the QA'd HRS documents (available in the public docket), the QC'd and State/FIT HRS documents, may be released.

Administrator signs

Proposed Rule - Sites QA'd>28.50 which will be proposed in the Federal Register within 10-14 days. This is an EPA decision. QA'd, QC'd, and State/FIT HRS documents are obtainable through a FOIA request.

Proposed Rule in Federal Register - Sites QA'd greater than or equal to 28.50 and proposed in the Federal Register.

This is an EPA decision and HRS documents generated for these sites up to this point may be released. HRS documents for proposed sites are available in the docket.

Comment Period - During this time, QA'd, QC'd, State/FIT HRS documents and any comments received for the proposed sites may be released.

Draft Document

Draft HRS Package- During this time period, HRS documents for proposed sites are being revised based on comments received during the comment period.

The revised HRS documents are pre-decisional at this point, and should not be released until the Final Rule is published.

Administrator signs

Final Rule - Sites QA'd>28.50 which will be promulgated in the Federal Register. This is an EPA decision. QA'd, QC'd, State/FIT HRS documents which were used to propose the site and comments on the proposed site are obtainable through a FOIA request. HRS documents for final sites are available in the docket.

Final Rule in

Federal Register - Sites which have scored greater than or equal to 28.50 and are published final in the Federal Register.

This is an EPA decision. QA'd, QC'd, State/FIT HRS documents and comments regarding the site may be released.